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**INTEROFFICE MEMORANDUM**

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**TO:** MICHAEL WATSON  
**FROM:** JUSTIN MARTIN  
**SUBJECT:** BUDGET APPROPRIATION  
**DATE:** 09/29/2021

I am requesting the approval of a budget appropriation for the following projects that will be covered under the American Rescue Plan Act (ARPA).

- EDA Grant for PSA Hookup Fees for those unserved - \$100,000
- 2 – COVID Response Vehicles - \$1,200,000

Total: \$1,300,000